

semi-annual report '22- '23



## Foreword

The half-year report of the study association Technisch Appèl written to explain the activities of the past six months. With this we try to give your insight on the achieved policy points, attendance, and appreciation on organized activities both formal and informal. We hope you have enjoyed it so far and we want to do even better in the next six months than we could all imagine.

Bram van Sloten, chairman.

07-03-2023

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## Introduction

The semi-annual report 2022-2023 of the eighth board of the study association Technisch Appèl evaluates the past six months.

The past six months have seen many company visits, many informal and formal activities. Which all had a great turnout and were well received. As a board we are very pleased with this achievement.

First, the goals achieved within the policy plan are discussed and evaluated.

Followed by an evaluation of all past activities and how they can be improved in the future.

Finally, there will be a brief evaluation per board member.

## Policy

The policy plan presented at the 05-10-2022 AGM established four policy points. This report looks at what has been done to comply with each point.

### Improving internationalization

Improving internationalization is a major priority this year due to the ratio of Mechanical Engineering to Mechanical Engineering becoming smaller. Whereas what was achieved last year in terms of translating all data into the English language and thus making it easier for non-Dutch speakers to grant knowledge about the association and its activities is being continued, this year more specific efforts are being made to get the Mechanical Engineering student in touch. This has been achieved by actively visiting classes and this year the ME committee has been made more responsible for getting in touch with the ME student rather than having to be busy organizing activities.

The policy plan describes that two activities are organized by the ME committee:

1 get-together

1 sports activity

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This sports activity took place in the form of an evening of bowling. This was very well received among the ME students. At this activity the pre-gala drink of 06-03-2023 was also extensively promoted. A number of ME students also attended this event.

No date has yet been set for the drink. However, it is known that this activity will take place in the first 2 weeks of June. The ME committee has worked out a proposal to expand this drink to a field day with closing drinks. What exactly this day will look like will be announced later, first among the ME students and later, if there are insufficient registrations, also among the Dutch speaking members.

Furthermore, the policy plan describes organizing an activity together with IBS-U because they have more experience in organizing activities for international students.

This activity will not take place because IBS-U does not function well as an association.

## SETTING UP A MERCHANDISE COMMITTEE

The establishment of the merchandise committee has worked out well and a few products have been brought in which all have been well received.

The first product which the merchandise committee has made available are the infamous Tapp caps. Of these, 29 have been sold. When these were visible to everyone on the prominent members skulls, many of our members were very enthusiastic and indicated an interest in this beautiful hat. As a result, it will be offered again.

SV KIC was mentioned quite several times in the policy plan which caused many smiles during the ALV. The fact that SV KIC was mentioned so many times was not surprising, as they helped us a great deal with the digitalization of clothing designs and came up with some good ideas in terms of design.

The committees' clothing was also designed by the merch committee. This was well liked by all "as far as our knowledge goes". And which due to a nice budget and some good sponsors this year is also free of cost to the members.

In February the plan was to do a merch drop. Due to circumstances this was not possible. At the time of writing, the committee is working on this.

A jersey has been designed for the trip abroad which will be available for sale at the same time as the trip.

Furthermore, there have been no problems with the sale of products. However, Mollie was not taken into account during the first sale of products. This did not cause any further problems.

## Professionalization

The policy plan states that this year improving representation is a goal that will be achieved through updating the site. The site now looks much better. It has received a new design and color. Also, the things we do are better tracked by keeping the news tab per activity. All activities are also better tracked on the LinkedIn. This also allows companies and partners to see what we are doing. This encourages getting a good picture about Tapp!

### Uniform clothing

On 23-01-23, active members were able to pick up their committee sweaters at the office. The jersey design has been completely redesigned. This year The Ninth Circle and Yer helped sponsor the jerseys.

### House style

The house style for last year's standard Word document and mail signature has not changed.

### Website

The site has been updated as follows:

- Color of the site has gone from white to red.
- Office hours are on it through a shared calendar.
- Banners on the front page have been changed and animated.

## BOARD PHOTO

The board photo of the year '22-'23 was shot at the Woudagemaal in Lemmer. This photo has been judged by De Groninger Studentenkrant for the Bestuursfoto Award 2022. Here, the photo of Study Association Technisch Appèl finished in 6th place out of 85 board photos. And was described as,

"This photo quality is incredible. The background is interesting, the lighting is also top notch... Also, the color palette is beautiful and the whole picture looks like it came straight out of a magazine or movie. Thomas Shelby, is that you? The coordination in the outfits and poses are sublime, you look like you own this whole building. Just like last year, you are again very high on our list, you know what you are doing, gentlemen!



## Alumni members

The policy plan described a plan to retain alumni members and have them pay a voluntary contribution of five euros as support for the association.

It was discussed at the ALV that a plan has been drawn up for the HALV on how this will be done.

The plan is as follows:

- Getting the alumni members clear by sending mail to all members who have registered for 2019.
- Incorporating in this mail, the question of whether they have finished the program and whether there is interest among the alumni for a committee.
- When it is known who the alumni members are ask if they might want to make a voluntary contribution to the association.
- When the group of alumni members with an interest in an alumni committee exceeds 20 people, the committee will be formed.

The progress of the plan is as follows:

- The mail has been sent.

In the process we have found out that the membership records have not been kept very accurately and at the time of writing we are in the process of updating this membership database.

- The replies are flowing in slower than water flows into a tarred roof.
- While collecting dues it was noted that last year many people tried to unsubscribe, but this was not processed by the previous board. These people have now been deregistered for the time being.

What can be concluded from the events we have observed regarding: the payment of dues, the enthusiastic responses about the alumni committee, the quick responses to the mail sent, and the attitude of many working engineers toward their completed studies. Is that alumni have no interest in an alumni committee and its associated activities. Is that alumni have no interest in a voluntary contribution if it is more work to accomplish than simply paying the standard membership by not indicating they have graduated. So starting an alumni committee will not happen.

## Transfer

In a way, the handover went fine. It seems that we are also 1 of the first boards that had a handover weekend, this was also very successful. Furthermore, a transfer is so far. a new board obviously consists of 5 laymen, and these are then through a transfer wise what is expected a little. When the old board says they have done enough and then finally after a year they start to live a bit normally again, there is the transfer Bible to cushion the blow. This Bible, unlike the original one, has been very handy. However, it was far from complete.

### TRANSFER BIBLE

This past six months the board has gained the experience it needs to complete the Transfer Bible. This will be done in the next six months.

### APPLICATIONS

Applications will begin at the end of March 2023. At the time of writing there is a handful of members who have expressed an interest in picking up the '23-'24 board.

When all positions are filled, the transfer will be made to the aspiring board.

## Activities

### SOCIAL ACTIVITIES

The social activities aim to bring the students of Mechanical Engineering and Mechanical Engineering studies in contact with each other. This is done through a few different types of activities:

- 7 get-togethers
- 7 sports activities
- Active members activity
- Active members weekend
- Activity by the internationalization committee
- The gala

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- The dance party
- The trip abroad

In the past six months, the following social activities have taken place. In this chapter, these activities are named and briefly described.

### **September 1<sup>st</sup> Welcome back drink**

On September 1 we held the first drink of the year with an attendance of 40 people and a budget of 300 free beer.

### **October 3 Tosti hour**

This year we started having monthly sandwich hours, these take place on the first Monday of the month at noon. This is very well liked and provides easy bonding between members. This is paid for by the board itself and costs ~20 euros each time.

### **12 October drinks in De Brouwerij, 20 people present**

On October 12 we held the second get-together of the year at De Brouwerij. There were 100 drinks on budget and it helped well to connect members with each other.

### **November 7th grilled cheese sandwich hour**

On November 7th was the 2nd grilled cheese sandwich hour of the year, again a good number of members attended and there was a good bonding.

### **November 22nd De Brouwerij**

November 22nd it was again time for a drink, we did this in the Brewery. On the site it says there were 15 people but at the drink itself there were about 30 people having a beer.

### **December 5 Sandwich hour**

December 5th, we had already the 3rd sandwich hour, here is actually the same as the previous sandwich hours

### **December 20 paintball**

December 20th, we went paintballing at International Outdoor. Registrations were full with 20 entries.

#### **December 22nd Christmas drinks**

On December 22 it was time for the Christmas drinks, we held it at the Distillery. There are 15 registrations on the site but again there were over 30 people. At least 4 teachers were also present.

#### **January 9th, sandwich hour**

The 4th sandwich hour was also a success with a nice turnout of 15 people and delicious sandwiches.

#### **January 17th Padel with KIC, TopDutch and YER**

On January 17th we went padel playing with KIC, YER and TopDutch. It was a great success, and it was good to strengthen mutual contact.

#### **February 9 Jeu de Boule with Linkit**

On February 9, we joined Linkit at boel for an evening of Jeu de Boulen. Registrations were good.

#### **February 20 International Bowling**

On February 20 we went bowling with a lot of members of the Mechanical Engineering route at Kartcentrum Karding. It was good to get the English speaking members extra involved in the association.

#### **February 22 Karting with YER**

For mutual contact and with YER we went karting at Kart Center Karding, this was largely reimbursed by YER and it was great fun.

#### **6 March 80's drink**

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Monday, March 6 we had the 80's drink, although at first there was some hassle with the location which was not fixed, we still had a nice drink.

### **March 15 Gala**

On March 15 the gala is planned together with Hestia, Ilythia, Dices and Lebaso. We initially had 75 tickets, these sold out. Because of this we have received 25 additional tickets from other associations to sell and we are now at a capacity of 100 tickets.

### **March 23 active members activity**

The active members activity is scheduled for March 23, we will visit Bax Beer for a tasting.

### **April 5 beer cantus**

A beer cantus is planned for April 5, we will hold it together with Lebaso, ZOEM and HSV.

### **May 1 to 5 foreign trip**

The foreign trip is planned again this year in the May vacation from May 1 to 5 in Prague, we have arranged 3 excursions for this.

### **June 16 to 18 active members weekend**

The active members weekend is going to take place June 16 to 18.

## STUDY RELATED ACTIVITIES

"The purpose of the study related activities is as follows; to give students a better idea of the business sector in engineering. Mechanical engineering is a broad education, so it is of great importance that the students already orientate themselves in the first and second year of study on the different sectors in engineering.

In the coming year, study association Technisch Appèl will organize eight excursions. Of these, six will be Dutch-speaking and the other six will be English-speaking. The purpose of the excursions we organize is to get students oriented in the field of a Mechanical Engineering, also we bring the students here in contact with companies, so that the lines will eventually become shorter. In these excursions, speakers will talk about the company they work in and what a mechanical engineer can do within that company.

It has been decided not to organize a symposium this year. This is because the interest in this at the last edition was too low. Instead of the symposium, lectures will be held at several times followed by drinks. This is much more attractive than a symposium, given the needs of the association's members."

Below are named and briefly described the study-related activities arranged so far

### **Committee training**

November 8, an activity was scheduled with yer and tapp. The main purpose of that activity is to get committee members to communicate better with each other so that cooperation is flawless. Different personalities were discussed during the training, mainly to see how best to deal with which ones as a person.

### **Company visit Qsil**

November 17 was the very first excursion of the year, namely to qsil. One of the interesting companies, especially because of their past. Very simply, qsil is a glass manufacturer, but they are so immensely specialized in it that they had a period, where 50% of all car headlights came from them.

### **Engineering The Future**

November 29 was engineering the future. The business fair even for engineering studies at the Hanse. There were around 40 companies all interested in students who want to do internships or graduate. A very successful day, also for Tapp itself.

### **Company visit Niestern Sander**

December 16 a group of WTB students went to Niestern Sander. A company that is in shipbuilding and also has a huge shipyard on site.

### **Company visit Boikon**

January 12 there was the excursion to Boikon. A very interesting company with a lot of potential to become super large. Especially with the new production lines they have planned. We had a nice tour and it is a unique company that makes and invents new things.

### **Company visit Defense**

January 17 was the excursion to Defense. There a group of tappers got a tour of the base, to see what you can do with mechanical engineering within defense.



### **Company visit Thales**

January 26 there was the excursion to Thales. Thales is one of the largest companies in the Netherlands, mainly because of their field of expertise and global coverage. It is so big that it also cooperates with governments. We went there with 15 people, it was 100% worth it.

### **Open Day**

February 11 was the open day. There were a total of 5 tappers there who gave a tour of the mechanical engineering wing. This happened after the presentation on mechanical engineering.

### **Company visit MAAN Engineering**

On February 16 we visited the company MAAN Engineering, they make ideas into reality. Especially with an environmentally conscious touch.

### **Company visit TenneT**

March 10 is the excursion to TenneT where unfortunately only 7 people can attend. TenneT is a company that deals with the electricity transition. A very interesting company with also European and offshore coverage.

### **Company visit Jan & Heuning**

March 21 is the excursion to Jan & Heuning, they specialize in moving bulk. They also make the systems for that, so everything runs smoothly.

### **Company visit Aware**

March 29th is the company visit to Aware

### **Excursion Alsema**

April 7 at 17:00 is the company visit to Alsema

### **Wolfard and Wessels excursion**

Sometime in early June is the field trip to Wolfard and Wessels.

## Evaluation

### CHAIRMAN

The biggest stumbling block so far is the issue of structure. And especially bringing structure to among the board members. Especially at the beginning of the year, the constitution drinks were our limitation. We had kept well within our self-imposed duty to be present at every constitution drink with all its consequences. The moment the constitution drinks fell away the productivity of the board rose significantly to the point that there was disagreement within the board. After a good conversation with part of the RVT, this disagreement was eliminated to some extent and productivity was back to a desired level.

Still there is some friction within the board. This has reduced the motivation to organize well and arrive at activities on time quite a bit at times. After we met several times about this and the shortcoming was still not solved, we got the help of the RVT in this regard. After the meeting with the RVT there was a reasonably healthy working atmosphere again. How the board now functions, especially in the sense of "getting along with each other" is "okay" but not yet at the level I would like. By talking about this we will try to improve the relationship in the coming period. And with this we can end a nice year.

A chairman's meeting was organized which provided much clarification within the committees because it was extensively discussed how each committee functions and what the stumbling blocks are per member.

The chairman is also the contact person between the institute and the association. This year I met 2x with the DEAN which led to nothing more than a pat on the back. Furthermore, there has been a lot of contact between me and the faculty room and the secretariat for open days etc. this is going well.

## SECRETARY

The things a secretary has to do I figured out very quickly. Also, the programs you have to work with are quite simple. This allowed me to get started right away without any major problems. In the beginning I had to figure out how to make and send a newsletter with a mailing list that must be updated every time. For the rest, it all actually went very well and is still going well.

As secretary it is very helpful to keep a bit of an overview. Especially with sending and receiving mails. Last year Jos made folders where almost every mail could be stored so that it no longer appears on my home screen. I copied these folders so I can do it this way. This way I always keep my mailbox empty.

With writing the minutes there were some comments at the beginning of the year. I didn't really have a way to put it in an orderly fashion. For example, I had put the action points in the text instead of listing them at the end. I also had large chunks of text with multiple subjects while I could also split it up and number it. These differences make a big impact on my minutes even though it doesn't take much effort.

I did a lot of work on the site this year, I thought it looked a little boring at the beginning of the year. As a result, I made the site red because this is the new color of Tapp (with help from Jort's coding skills). I also set a slightly different layout. I am now very satisfied with how it looks now, it looks much more modern right away. For the rest of the year I plan to keep the site up to date and maybe make some adjustments here and there.

The functioning of the board was better at the beginning of the year than it is now, which is probably due to the overview and structure that we have lost. This is already being worked on, but I think after the HALV this will still be a thing. Our rvt has been very helpful here.

## TREASURER

In this piece I am going to explain my experiences of the past six months. In addition, I am also going to look ahead to what I expect the next six months to look like.

I found the beginning of the year difficult at times. I found it difficult to keep an overview. This is partly because it took a very long time before I had access to the bank accounts because ING needed a long processing time. This is now fortunately all sorted out. In addition, I was able to create a good overview of the finances and I can work well with the e-bookkeeping program. The purchases and expenses are now all running smoothly and in a controlled manner.

However, the budget had to be adjusted on a few points. This is all reflected in the half-year financial report. Among other things, more money needs to be budgeted for get-togethers, since we had to contract for more get-togethers than we budgeted for. As a result, we also incur more costs.

However, this can be done without any problems. It now appears that we have budgeted too much for social/sports activities and that we have more income than budgeted.

In my opinion I have everything in place regarding the finances of the association, so I do not expect any exciting surprises in the next six months. However, there will still be major expenses, such as the trip abroad and the date party.

### INTERNAL COORDINATOR

First of all, I think we have had a great half year as a group, although we have sometimes had our difficulties with planning, motivation and communication we are now here as a close group together to bang on for another half year.

The start with the filling of the committees went well, almost all committees were already filled with active members at the beginning of the year, especially a lot of freshmen in the Activity Committee, Almanac Committee, Introduction Committee, Mechanical Engineering Committee, Travel Committee and Merchandise Committee. This was very nice although of course this comes with some difficulty in terms of experience.

I learned a lot of things, like how to contact your committees, how to deal with active members who quit and committees that break down. How to help them get back on track and keep the mutual structure good. The beginning of the year was a bit difficult for me because I was very much looking for the structure and it took me a while to get it going.

For example, it took a long time before I had another activity after the beginning of the year. I felt that it all came at me very quickly, which made it difficult for me to get a grip at the beginning. This left a gap of a month.

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Fortunately, we were able to remedy this with the introduction of the sandwich hours, which allowed us to maintain nice contact with the students during that time. Since then I also try to attend as many committee meetings as possible to get a taste of the atmosphere, to be able to give any feedback and to know what is going on.

At the end of November I was also able to throw out the committee competition, this committee competition is a file I have added to. For example, I added new assignments to it, some assignments I removed because, as fun as they were, a few ruined the competition format a bit. Other assignments I have changed so-and-so and there are new additions for certain assignments. So far, I've sent out four midpoints for the committee competition and I plan to do so every 2-3 weeks in the near future.

I have also been hard at work on the committee jerseys, I had the basis for this done by the Merchandise committee and I have added the finishing touches here myself. However, I did not deliver the logos for the committees in .eps files and this resulted in some of the logos coming out very pixelated. Fortunately, I have learned from this and for the second round of the committee I will make sure the logos are no longer pixelated. Other than that, though, people are hugely positive about the committee jerseys, the color, the fact that they are hoodies again and the design.

I have sometimes found it difficult to stand as a liaison between the committees and the board, however, this is the job of an intern and is also going a lot better than at the beginning of the year. Sometimes we as board and I as intern are a bit too sloppy with half or no information that we pass on to each other, because of this some things do get broken like for example some promo's and activities. We are in the process of clarifying communication and are going for a great second half of the year with many activities planned.

## EXTERNAL COORDINATOR

Before I dive right into the details, prices and figures as a current external coordinator. I would first like to talk about how I think the past (half) year went.

To begin with, of course I was thrown in at the deep end, it was my own choice, but good. Once you go through the choice, you have to finish it and I am still in the middle of that now. I don't regret making the choice to do board, but I do regret some of the choices I made this year. Besides regrets, there are also learning moments, and they are actually learning moments that I did not expect this year.

One of those learning moments is that I underestimated. I thought at the beginning of the year, that it would all be okay and it would work a bit like a project group at school. It's virtually the opposite. Especially when you get a couple of headlines from the SB and start thinking back, you do realize 1 or 2 things.

The second thing is that companies don't mind talking about money at all, but if they see it first, they're in Tokyo in 1 time, they never let you hear from them again. A real shame of course, because this year was full of opportunities. I think I had a total of 5 or 6 requests for

cooperation. That went smoothly, but the moment I showed them the brochure, they disappeared. Afterwards, calling them didn't help either, because if they don't respond after 3 emails, they don't respond to the 4th and subsequent ones either.

And the last, but perhaps the most important. As an Extern, you are ALWAYS busy and I really mean ALWAYS. After all, you are on the side of the companies, not the association, but all companies work during all business hours and it always takes longer with them than with you. If you yourself don't respond for a while, it's only going to take even longer, because those companies won't get the hang of it themselves. This did teach me to work in a different way, one that is much more efficient than the rest.

And then finally, the thing the year is all about. Discussed below is each partner and each company from which Tapp received a nice amount of money. Hopefully this will be enough.

The first trusted partner working with Tapp is the Brewery, represented by Jan Hoeve. With this the agreement was made to hold at least 9 get-togethers this year, that he will pay for one-third of the committee clothing, that the Brewery's logo will be on the right sleeve and that the logo will be on the site. That for a total amount of 725 euros.

The second partner is Essity, represented by Helma Veerman. With them we agreed to organize a company visit together with SV Scopus, to put their logo on our site and Essity, may put a piece of profiling on the site. This for a total amount of 1025 euros.

The third partner is Wolfard and Wessels, represented by Marius van Hoogdalem. The same arrangements were made with this, except that the company visit is only with Tapp and that at the end of the academic year Wolfard and Wessels may have its logo in the almanac. This for a total amount of 1275 euros.

The fourth partner is YER, represented by Janell Wessels. There has been a good relationship with YER for a long time and the plan is to keep it that way. It has been agreed with YER to put their logo on the site, their logo on the right sleeve of the committee clothing, a piece of profiling on our site, a fee per person is provided for activities organized with YER and tapp. This for a total amount of 870 euros.

The fifth partner is Thales, represented by Charlotte Ipskamp. It was agreed with Thales to put their logo on the site and a piece of profiling on the site, as well as to organize a company visit. All this for a total amount of 950 euros.

The sixth partner is TenneT, represented by Marvin Hemsteede. With TenneT we agreed to organize a company visit, their logo on the site and a piece of profiling. This for a total amount of 500 euros.

The seventh partner is Pouw Rent, represented by Stephan van der Veer. The agreement with Pouw Rent is that SV Tapp and members of Tapp get a 10% discount on the rental of vans and that they get a piece of profiling on the site. This for a total of 550 euros.

The eighth partner is Inwork, represented by Maura Quite. It was agreed that a company visit will be organized by Inwork, that their logo will appear on the site and that they will get a small profile on the site. This for a total amount of 550 euros.

The ninth partner is Shirt à la minute. The agreement with them is that their logo will be on the site. That for an amount of 200 euros.

The tenth is not a partner, but it is a company from which we get a fee. For the excursion to Spark Holland, Tapp gets a fee of 100 euros.

The eleventh is also not a partner but is a company from which we get a fee. For the excursion to Niestern Sander, Tapp receives a fee of 150 euros.

In total this is an income of almost 7000 euros. 6895 euros to be exact. Of course, there have also been activities that are fully funded by a partner, these are not included but certainly not forgotten.

## The Supervisory Board

This year there have been a total of 3 meetings with our Supervisory Board. This has given us many tips on how best to approach things and whether we are not forgetting anything in the sense of "following our policy plan". We also had a meeting with the RvT (as discussed earlier under the heading of chairman) to improve how we deal with each other.

The relationship between the board and the RvT is good.



## Afterword

We would especially like to thank our active members for their tireless efforts. Without these wonderful people, the association would not have achieved half of what it has today. We would also like to thank our Supervisory Board for keeping an eye on us from time to time and the information and support we can get from them at all times. We would also like to thank the Institute for what they do.

With this, we hope to have given enough insight on the accomplishments and upcoming goals.

On behalf of the eighth board of the study association Technisch Appel,

Bram van Sloten

